



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

August 10, 2007

To: All Department Heads

From: William T Fujioka  
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

**2007 CHARITABLE GIVING CAMPAIGN COORDINATOR TRAINING WORKSHOP**

Once again, the County of Los Angeles is conducting its annual Charitable Giving Campaign, which raises funds to help children and families in need. Supervisor Zev Yaroslavsky, Chairman of the Board of Supervisors, will introduce the authorizing Board motion on August 28, 2007. A copy of the motion is attached.

Our theme is, "*Helping Others*." Proceeds from the campaign are distributed to United Way of Greater Los Angeles, Brotherhood Crusade, Asian Pacific Community Fund, United Latino Fund and Earth Share of California, fund distribution agencies approved by the Board of Supervisors. County employees are committed to "*Helping Others*" and voluntarily sign-up for payroll deduction as well as lending support to exciting fundraising activities, such as the Los Angeles County Fair (September 10-30, 2007) and Los Angeles Dodgers game (September 15, 2007).

Please select one of your employees to represent your department as the 2007 Charitable Giving Campaign Coordinator. There will be an important training workshop for department coordinators on **Thursday, August 30, 2007 at 8:30 a.m. to 11:30 a.m. in Room 140, Kenneth Hahn Hall of Administration, 500 W. Temple Street, in downtown Los Angeles.**

Please have your coordinator confirm attendance at the meeting with Elaine Elizalde, Countywide Charitable Giving Campaign Coordinator, at (213) 974-2466 or by email at [eelizalde@ceo.lacounty.gov](mailto:eelizalde@ceo.lacounty.gov) no later than **Tuesday, August 28, 2007.**

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If you have any questions regarding this year's campaign, contact Victoria Pipkin-Lane, of my staff, at (213) 974-2495. Thank you for your continued support of the County's Charitable Giving Campaign.

WTF:LN:MKZ  
VPL:dd

Attachment

c: Each Supervisor

WTFcgctraining07

**CHARITABLE GIVING TRAINING WORKSHOP—FEE WAIVER**

As part of the County's annual Charitable Giving Campaign, a training workshop is held for department coordinators to review campaign procedures, including goals, timeline, payroll deduction, one-time and direct designations, and fiscal accountability. This year the workshop will be held on Thursday, August 30, 2007.

The Charitable Giving Campaign fulfills the County's Mission to "enrich lives through effective and caring service" and well as its strategic plan goals of service excellence and children and families' well-being.

I, THEREFORE, MOVE that the Board of Supervisors waive parking fees at the Music Center garage for approximately 35 vehicles, not to exceed \$595, excluding the cost of liability insurance, for County departmental coordinators attending the County's Charitable giving training workshop on Thursday, August 30, 2007.

**MOTION**

Molina \_\_\_\_\_

Burke \_\_\_\_\_

Yaroslavsky \_\_\_\_\_

Knabe \_\_\_\_\_

Antonovich \_\_\_\_\_

Contact: Victoria Pipkin-Lane, Director  
Chief Executive Office—Office of Workplace Programs  
500 West Temple Street, Suite B-1  
Los Angeles, CA 90012  
(213) 974-2495